

## Okeechobee High School Title I, Part A Parent and Family Engagement Plan 2018-2019

I, **Dylan Tedders**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlines in section 1116 of the Every Student Succeeds Act (ESSA);
- Involve parents and family members of children served in Title I, Part A schools in decisions about how Title I, Part A funds reserved for family engagement are spent;
- Jointly develop/revise with parents and family members a written parent and family engagement policy and distribute it to parents and family members of participating children and make available the parent and family engagement plan to the local community;
- Involve parents and family, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan;
- Use the findings of the parent and family engagement plan review to design strategies for more effective family engagement, and to revise, if necessary, the school's parent and family engagement policy;
- If the plan for Title I, Part A, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent and family member an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who has not met applicable state certification and licensure standards; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

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Signature of Principal or Designee

Date Signed

**1. FAMILY ENGAGEMENT**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for family engagement will be used.

The OHS Title 1 Parent and Family Engagement Committee will meet on August 30, 2018 to review, plan, and approve events for both Okeechobee High School and Okeechobee Freshman Campus for school year 2018-2019. Parents will have the chance to provide input on and approve the Parent and Family Engagement Plan. Parents will also be able to review and have input on the Parent-School compact and the use of Family Engagement funds during this meeting.

**2. COORDINATION AND INTEGRATION**

Describe how the school will coordinate and integrate family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

Program	Coordination
Migrant Advocate	Provides support and supplemental instruction to migrant students through after school tutorial. In addition our Migrant Advocate visits homes to facilitate communication and assist parents.
ELL Advocate	Our Hispanic Advocate provides a way for hispanic students and their parents to seek out resources and communicate with faculty.
ELL Assistance via an in-class paraprofessional	ESOL students are provided assistance by a paraprofessional who is embedded in classrooms throughout the day based on highest need and can also translate communication with parents if needed.
On Site ESE Specialist	Our on-site ESE specialist facilitates IEP and other ESE meetings, scheduling meetings so that parents are able to attend whenever possible. Parents are provided information on growth-based waivers for testing and opportunities for supplemental instruction via after school tutorial.

**3. ANNUAL PARENT MEETING**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
The office of Grants and Special Programs will provide a flyer to advertise the Annual Title 1 meeting. The flyer will be posted via the schools social media Facebook and Twitter accounts and shared via the weekly parent newsletter.	Trisha Jennings, Vicki Goggans, Dylan Tedders	Posted no later than 1 week prior to the Sept 19 meeting date (Sept 12)	-Sign in sheets for meeting

**4. FLEXIBLE PARENT MEETINGS**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to family engagement.

Parent and Family Events will be offered no more than once a month. Parent and Family Engagement events will be offered in the evening to accommodate working parents. Child care will be provided for larger events. Translators will be on hand for events as well.

**5. BUILDING CAPACITY**

Describe how the school will implement activities that will build the capacity for strong family engagement, in order to ensure effective engagement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement. Also, describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement. Include information on how the school will provide other reasonable support for family engagement activities.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Class Meetings for each class	Class Sponsors and Counselor	Information pertinent to each class (grade) will be shared with parents so that they can support student success in meeting	Freshman Class Meeting 9/12/18 6-7pm  Sophomore Class Meeting 9/6/18	-Sign in Sheets -Feedback from parents via Google survey

		graduation requirements, In addition class sponsors will inform parents of dates/activities related to Homecoming.	6-8 pm Junior Class Meeting 9/24/18 6-8 pm  Senior Class Meeting 9/17/18 6-8 pm	
Town Hall: School Safety at OHS and OFC	Stuart/Griesemer/Revels Goggans/Brian Barrett/Mike Hazelief/Jack Nash Tedders	Parents will be updated on the school safety improvements added to make OHS and OFC safe learning environments.	October 30, 2018 at 6 PM OHS Lecture Hall	-Sign in Sheets -Feedback from parents via Google survey
Financial Aid Night	Melanie Tabbert & Senior Class Counselor	Seniors and parents of seniors will receive information on applying for financial aid and scholarships to cover post-secondary education costs.	November 6, 2018 At 6PM in the Cafeteria	-Sign in Sheets -Feedback from parents via Google survey
FASFA Workshops	Goggans/Myers IRSC Advisors	Parents and students will receive in completing the FASFA form to apply for financial aid for postsecondary education and completing the IRSC application if attending IRSC.	One per month October 9, 2018, November 15, 2018 January 24, 2019 March 5, 2019  6-8 pm in the Media Center	-Sign in Sheets -FASFA Completion Rates for OHS students
Second Semester Open House	Goggans/Myers/ Tedders	Parents will have the opportunity to meet student's second semester teachers and discuss grades and data from first semester with teachers of year long courses.	January 15, 2019  7-9 PM	-Sign in Sheets -Feedback from parents via Google survey
Freshman Transition Parent Meeting	High school counselors Grad coach Clark CTE teachers Stuart/Revels	Freshmen parents will have the opportunity to meet their students' sophomore counselor, learn about course offerings and CTE	February 13, 2019 6pm-8pm OFC auditorium	-Sign in Sheets -Feedback from parents via Google survey

		programs, and the how they can help their student finish strong their Freshman year.		
AP Insight Event	Goggans/Myers/ Teddars/AP Teachers	Students will be invited to learn about Advanced Placement offerings at OHS and if they show a potential to be successful in classes on the PSAT from 2018.	February 26, 2019  6-8 PM OHS Lecture Hall	-Sign in Sheets -Feedback from parents via Google survey
Town Hall: Mental Health Support Services for students at OHS and OFC	OHS and OFC Admin Okee Children's Mental Health System of Care	Parents will gain an understanding of how cultural competence plays a role in students' mental health and academic success.	March/April 2018 depending on speaker availability	-Sign in Sheets -Feedback from parents via Google survey

## 5. STAFF TRAINING

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools.

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Edmentum Study Island Training	Edmentum Trainers	OHS and OFC teachers will learn how to communicate the goals of Study Island to parents.	August 24, 2018	-Sign in Sheets
CARD PD (Center for Autism and Related Disabilities)	Pattie Mullins, <b>Rosie Portera Vaughn</b>	Teacher training will include ways to partner with parents to ensure success for students with autism and related disabilities.	Sept 17, 2018	-Sign in Sheets
OHS Remind App Training	Elizabeth Box	Teachers will learn how to use the Remind App to communicate with	Sept 26, 2018	-Sign in Sheets

		students and parents.		
OFC Remind App Training	Elisabeth Fox	Teachers will learn how to use the Remind App to communicate with students and parents.	Sept 25, 2018	-Sign in Sheets
Achieving Effective Communication with Parents	Elisabeth Fox Brent Stuart	Teachers and staff will learn effective strategies for making successful two-way communication with parents.	October 8, 2018	-Sign in sheets

**6. OTHER ACTIVITIES**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children.

Monthly School Advisory Council meetings at OHS will update parents on athletic and club information, on campus events, and student academic progress. Parents will be given a chance to review and approve the School Improvement Plan and give input on school initiatives. All SAC meetings will start at 5:30 PM Meeting dates are:  
 Sept 10, 2018  
 Oct 8, 2018  
 Nov 12, 2018  
 Dec 10, 2018  
 Feb 11, 2019  
 March 18, 2019  
 April 8, 2019

Quarterly SAC meetings at OFC will give input for school wide decisions that impact the educational process, events and activities, and how funds are spent. Parents will review and approve the School Improvement Plan. All OFC SAC meetings start at 4:00pm and the quarterly dates are as follows:  
 Sept 25, 2018  
 Dec 4, 2018  
 Feb 13, 2019 @5:30pm  
 April 23, 2019

**7. COMMUNICATION**

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and

- If the schoolwide program plan under is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency.

OHS Annual Title 1 meeting will be held on Wednesday, Sept 19, 2018 in the OHS Media Center and OFC Annual Title I meeting will be held Wednesday, Sept 26, 2018 at the OFC Auditorium. Parents will be provided information about Title 1 programs during this meeting, including a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet along with the most recent data from those assessments.

**8. ACCESSIBILITY**

Describe how the school will provide full opportunities for participation in family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Title 1 programs will be presented in both English and Spanish whenever possible. Events will be held in the evening to accommodate for working parents to be able to attend. Childcare will be provided for larger events (Town Hall events).

**9. EVIDENCE OF PARENT AND FAMILY INPUT IN THE DEVELOPMENT OF THE PLAN**

Upload Parent-School Compact to your school PI Folder. [OHS PI Folder](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact to your school PI Folder. [OHS PI Folder](#)

- ★ **Note:** As a component of the school-level family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

## Evaluation of the previous year's Parent and Family Engagement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome